



## **CJIS Executive Committee Meeting**

Thursday, March 13, 2008 1:00pm – 3:00 pm  
State Capitol – Ft. Union Room, Bismarck, ND

### **Executive Committee Members present:**

Charles Placek – DOCR, Nancy Walz – ITD, Dave Kleppe - Highway Patrol, Keith Witt – Bismarck PD, Glenn Ellingsberg – Cass County Corrections, Russ Timmreck – Department of Emergency Services, Julie Lawyer – Burleigh County SA, Kelly Janke - Nelson County SO, Daryl Vance – Watford City PD (via phone)

**Members absent:** Jerry Kemmet – BCI, Sally Holewa - Courts

**Others present:** Pam Schafer, Gordon Christensen, Darin Anderson – CJIS Staff, Sue Davenport-ITD, Jim Boehm, Larry Ruebel - DES

### **I. Approve Meeting Minutes**

- Keith motions to approve minutes from the February 14<sup>th</sup> meeting. Nancy seconds. Minutes approved.

### **II. Government Technology Webinar, Topic – Mobile Applications - Featured Speaker – Tom Welch, System Administrator, Franklin County Sheriff's Office**

### **III. CJIS Status Report – CJIS Staff**

- Pam handed out documents showing portal usage. It is steadily climbing. Transactions have been holding even, though they've climbed each month when compared to last year
- LERMS usage has stayed the same. Hazen is still on there for February. The State's Attorney has also stayed the same.
- Law Enforcement project update:
  - Training environment is running, Motorola was here for two days. Training site will be tested next week.
- Cruiser project:
  - Still deployed in one county. Efforts with Motorola have not done a lot to improve. We are currently using it in a nonproduction mode at this point. We had both success and problems. After the training environment improves, we can hope for more
  - Statewide licensing was close to a quarter of a million for cruiser.
  - Daryl had no complaints of LERMS since he's told Law Enforcement that CJIS is working on it.
- Motorola update:
  - Pam met with the Board and was directed to work with Attorney General's office. Since then, Motorola has been on-site. Motorola contract has been renewed. We've been directed by the board to do an RFI to see what else is available. CJIS issued the RFI on March 12<sup>th</sup> with a closing of March 31, 2008. Hopefully we'll be able to

- report back to April meeting with information
  - Gordon has put the Bismarck PD LERMS integration on hold. Most of the capabilities are there. The CJIS portal 2.0 project is continuing. We expect to complete analysis the end of this week and move into design. This will allow Bismarck PD integration.
  - Keith asked if we are following up with their vendor to see if they are ready to transfer that data. Gordon said as soon as we get that data to transfer, we can move on. We use an XML report to submit data. We don't have the interface standards developed but have customized for Dwight Offerman at Bismarck PD
  - We should have a standards document within the next 3 weeks. Gordon will send that to Glenn E.
  - There is a National standard that we can tweak. NIEM standard is the technical standard. We have training coming up to make sure we are following that. Pam reminded all that if your employees would like NIEM training. There are 3 openings. If you want tech training, it is on April 7<sup>th</sup> for 1 week at Northbrook Mall. Contact Gordon if you wish to attend.
- SAVIN Program Manager and Grant
  - Deadline was extended to March 18, 2008.
  - This position is pending on the budget section hearing on the 18<sup>th</sup>. Pam is working with the Legislative Committee.
  - Nancy talked to Lisa this morning, who has spoken with the Governor's Office and we have their support. If there are doubts, Lisa should contact enough legislatures to push it.
  - CJIS is requesting \$450,000/year for continual funding of SAVIN after grant.

#### **IV. Network Security – Al Veit**

- Al Veit was asked to discuss security from last meeting. Handouts were given to show options for county access to CJIS applications and specifically through the firewall. Can we open a hole in the firewall to let those through?
- Al described how the VPN client is used to control access to the CJIS portal. That is all it is used for. It controls access with IP numbers. If you remove that, you increase your risk a little. Current control is tied to a machine. If you open the firewall to say every entity of the county is part of the network, you will increase risk a bit. To mitigate that you would need to increase monitoring. You will see an increased number of logon attempts. Then you'll see evidence of people who are trying to access it that should and shouldn't be in there. The complexity and guess-ability would be important. If you encourage customers to use a complex password, this would make it more secure. You decrease risk of somebody guessing. You're making the possibility of others attempting to access the system higher. You can minimize this with extra monitoring.
- Option 1 of 3 is the current setup. The firewall permits them to other state application but not to the CJIS applications. It allows you to access IP addresses.
- The VPN client has a list of authorized IP numbers. The client may not be able to get to other state applications
- Option 3 of 3 uses tunneling. We usually don't allow this. It would increase complexity to minimize risk for CJIS. Password complexity would do the same.
- With option 2 of 3, we would allow counties to do what they want to do but increase monitoring
- The cost is mainly people time. Some may already be logging on to the LERMS server but need someone to turn it on.
- ITD currently monitors logon attempts on a daily basis. Reports are then sent to agencies to look for spikes in flags. The process can be set up on a daily or weekly process. CJIS would

need someone to receive and analyze that report. Counties would have to expand on NDAC. Al can change the target to someone who is a CJIS employee. Gordon could send copies to specific agencies if there was a questionable issue.

- Nancy recommend we get those reports for a month to benchmark it and compare when we change it
- Nancy made a motion we recommend option 2 of 3 to the board. We would move to the proposed option after benchmarking the monitoring of 1 month. We will track the current method, then put in option 2 and see what changes. Kelly seconds. Al will get that report to board. Motion approved.

## **V. SAVIN Grant - Pam covered with 3**

- Contacted Rep. Delmore
- Budget Section Hearing outcome from March 19, 2008

## **VI. CJIS Strategic Planning – Pam**

- Reminder April EC meeting's focus will be discussing 09-11 Biennium Projects
- Chuck is looking for comments on today's presentation on mobiles. The group felt it was good. Do you see an application from ND? Glenn currently uses BIOKEY, as we migrate into new records management system. We will eliminate it as it is not the best for ND. Connectivity is a role. Fargo has had issues for years.
- It is prevalent to have something for out of car people. We have more people without access to a laptop than we have with access. It is a 90:10 ratio.
- Almost all vendors are going to IP devices: laptops or handhelds. Encryption and security are higher with handhelds. Many don't think a handheld could replace your laptop in a car
- Most agree that one product will not do both. We will probably need a separate CAD product and another for RMS and CJIS functions.
- We should look at hub access with handheld. It would benefit the end users tremendously
- Glenn said they haven't rolled out to handhelds but are going out to vendors for this information to be included. Our staff thinks we should be able to do this without having a separate server for handhelds
- One thing was prioritizing bandwidth to get the CJIS portal to patrol vehicles
- Net Motion looks like it will provide some in vehicle routing so you can be bouncing, depending what applications you will be running. It is not a good idea to depend on one network. Net Motion allows you to use whatever network is available
- IJIS on-site April 28-30 for State Radio/CJIS review

## **VII. Discussion/issues**

- None

## **VIII. Review CJIS Hub user requests**

- CJIS user application - Keith move to approve the application. Dave seconds. Application approved

Chuck motioned to adjourn. Nancy moves. Meeting adjourned 2:57pm.